



Placement Rate Calculation

Total Placement Rate is calculated by using the formula prescribed by the Council on Occupational Education for purposes of completing the Annual Report. The rate includes the following:

1. ***Non-Graduate Completers Employed in Positions Related¹ to Field of Instruction:*** As defined, a non-graduate completer must be employed in the field of instruction; therefore, the number in this row must be the same as the number reported in row 9. (Do not include non-graduate completers placed in field from a period other than the reporting period.)
 - a. ***Non-Graduate Completers:*** the total number of students who left a program before graduation but have acquired sufficient competencies for employment in the field of instruction or related field ***as evidenced by such employment.*** (Do not include non-graduate completers placed in field from a period other than the reporting period.)
2. ***Graduate Completers Employed in Positions Related to Field of Instruction:*** graduates who (1) are employed in the field of instruction pursued, (2) have entered the military, or (3) are continuing their education.
 - a. ***Graduate Completers:*** the number of students who have demonstrated the competencies required for a program and have been awarded the appropriate certificates, diplomas, and/or degrees upon completion.

The calculation excludes the following categories of students:

1. ***Graduate Completers Waiting To Take Licensure Exam PLUS Graduate Completers who are Awaiting Results:*** the number of graduates who have completed their programs of instruction and are waiting to take a state- or federally-administered licensure exam PLUS those graduates who took an exam and are still waiting for pass/fail results at the end of reporting period*.
(A licensure examination program is a program of instruction where the graduate **must** pass a licensure examination in order to become employed in the field of instruction pursued. The term 'certification' is used by the Council to describe an optional credential a student may obtain to demonstrate competency in a specialized field of work.)
*If any completer waiting to take a licensure exam or awaiting results is already employed in a position related to the field of instruction, **DO NOT** include them in this category.
2. ***Graduate Completers Unavailable for Employment:*** the number of graduate completers documented to be unavailable for employment because of situations such as pregnancy, other serious health-related issues, caring for ill family members, death, etc.
3. ***Graduate Completers Who Refused Employment:*** the number of graduate completers for whom the institution has documented evidence that the completers failed to keep interview appointments, enrolled in the program of instruction strictly for personal use, or simply refused an employment offer in the field of instruction.

****The placement rate may include individuals who were employed in the nursing field or in their same position prior to graduation. COE placement methodologies allow the institution to count these individuals as employed if they retained their position after graduation****

¹ Related Field (Placement) is defined by COE as: "Placement of graduate and non-graduate completers in a broader field of work that uses the knowledge and skills gained in the program of student regardless of whether the work title specifically references the program of study. [. . .]"